

Minutes for SCC meeting of December 8, 2004

by Dave Redell

Attending

Lee Courtney
Henry Gladney
Kathe Gust
Phil Gust
Dave Gustavson

Sellam Ismail
Paula Jabloner
Paul McJones
Chacko Neroth
Bernard Peuto

Dave Redell
Bill Selmeier
Kirsten Tashev
John Toole

Status updates on specific projects

We heard several brief updates regarding progress on the various test-case projects being pursued by committee members.

Fortran Paul McJones reported incremental progress since November. He continues gathering papers and memos, and is viewing this effort as a test case of document organization..

Control Data Dave Redell arranged with Kirsten to get a copy of Sharon's "Organizing Principles" document and plans to evaluate this for proposal to the CDC "controlfreaks.org" group for organizing their large collection of CDC documentation..

NLS Phil Gust will continue looking into the CHM collection of NLS materials, none of which have yet been catalogued. Based on this, an appropriate set of face-to-face meetings with NLS-related people will be planned.

SCC Tools

Sellam Ismail has been helping looking at tools that could help with the SCC's activities. Two contenders are Plone and Drupal. These provide various combinations of repositories, blogs/forums, etc.

Outreach Workshop

The revised target for this is October 2005, based on limited time, staff constraints and other events. There is a growing consensus that we need to show results at the workshop, such as whitepapers based on specific projects. It remains critical to form a subcommittee and draft a top-level plan for circulation and review. Henry Gladney pointed out the LITA (Library & Information Technology Association) Conference in San Jose at the end of September and raised the possibility that we might want to schedule the workshop adjacent to this. [Reading the conference website makes this sound a bit doubtful, since it is really about online collaboration and libraries rather than software preservation.]

Archive Testbed

Mary Cicalese and Lee Courtney have been working on this, and Lee gave a short presentation, with the possibility of more detail in January. They have gathered a list of people to poll regarding user requirements for the repository. Their methodology is to approach the problem in an orderly way -- i.e. as if this were a project to develop a product. (Bernard responded that we should try to keep our processes lightweight at the beginning.)

A rough outline of the steps included:

- User requirements
- Example testbed using DSpace
- Fleshing out requirements with Lee, Mary and Sellam
- Iteration of lifecycle
- A formal Project Plan

Henry suggested a three layer architecture, based on similar work he has done at IBM:

- 1) A separate back-end, which would be a CHM-wide, content-neutral repository
- 2) A Content Manager, which employs a database system or equivalent to index the material in the back-end repository, but does not hold actual content itself
- 3) A custom User Interface layer, possibly web-based, which would be specific to one or more audiences at CHM.

Upcoming Meetings

Day	Date	Time	Conf Room
Wednesday	January 19	1:00 pm – 3:00 pm	Noyce
Wednesday	February 16	1:00 pm – 3:00 pm	Noyce
Wednesday	March 16	1:00 pm – 3:00 pm	Noyce
Wednesday	April 27	1:00 pm – 3:00 pm	Noyce
Wednesday	May 25	1:00 pm – 3:00 pm	Noyce
Wednesday	June 22	1:00 pm – 3:00 pm	Noyce
No July Meeting			
Wednesday	August 24	1:00 pm – 3:00 pm	Noyce
Wednesday	September 21	1:00 pm – 3:00 pm	Noyce
Wednesday	October 19	1:00 pm – 3:00 pm	Noyce
Wednesday	November 16	1:00 pm – 3:00 pm	Noyce
No December Meeting			